

SNOHOMISH COUNTY SCHOOL DISTRICTS

MCKINNEY-VENTO/FOSTER MEETING 8/10/2018

IN ATTENDANCE: 19 staff from 9 districts, 2 Reps from DCYF, 1 Rep from Cocoon House & 1 Rep from Treehouse.

District/ Agency	First name	Last Name	Title
Cocoon House	Claire	Peterson	Special Initiatives Manager
DCYF	Donna	LaFrance	Children's Administration
DCYF	Laurie	Alexander	Regional Programs Manager
Everett	Angelica	Glaser	Foster Care Coordinator
Everett	Gina	Key	Secretary, Categorical Programs
Everett	Nancy	Brown	Transportation Coordinator
Everett	Cynthia	Jones	Director, Categorical Programs
Everett	Amy	Perusse	McKinney-Vento Coordinator
Granite Falls	Kayla	Dupler	McKinney-Vento Liaison
Granite Falls	Donna	Noble	Student Support Advocate
Granite Falls	Sara	Woolverton	Director of Special Ed, Equity, and Civil Rights
Lake Stevens	Tina	Vinnick	Director of Alternative Learning
Lakewood	Amie	Verellen-Grubbs	Assistant Director of T&L
Lakewood	Sheri	Sandquist	Transportation Supervisor
Marysville	Vanessa	Jamison	Route Analyst
Monroe	Barb	Baanrud	AM Dispatch & Transportation Router Days
Monroe	Lisa	Carlson	PM Dispatch & Transportation Router Afternoons
Mukilteo	Cynthia	Davis	Admin Assistant I
Snohomish	Jami	Cross	McKinney-Vento Liaison
Sultan	Gayle	Wilson	Executive Director, Special Services
Sultan	Karen	Ruiz	Transportation Dispatcher

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Sultan	Diane	Shields	Transportation Manager
Treehouse	Sarah	Mazur	Educational Advocate

INTRODUCTION

Meeting was held at Everett Public Schools, Community Resource Center in Everett, WA. Called to order by Amy Perusse, Everett Public Schools. Introductions were made among the attendees.

Program Monitoring

Cynthia Jones, Director of Categorical Programs for Everett Public Schools, spoke about preparing for the Consolidated Program Review (CPR). The purpose of a CPR is to fulfill federal compliance monitoring requirements and is generally conducted in five-year cycles. For the 2018-2019 school year, every district in Snohomish County is scheduled to participate in a program review. Districts should expect to receive a date from OSPI for documentation following the [CPR LEA Process](#). Additionally, this typically includes a 1-2 day on-site monitoring visit from OSPI. More information regarding specific CPR requirements can be found here: [2018-19 OSPI Consolidated Program Review Checklist](#)

These are some items you should be prepared for:

Foster

- Liaison
- Collaboration/interagency agreement with Children's Administration
- Dispute Resolution Process

McKinney-Vento

- Policy for your district
- Dispute Resolution Process
- Transportation process and coordinated services with neighboring school districts and other shared districts
- Liaison and building liaisons
- Identification of students (Including posted information and website information)
- Documentation of staff training
- Review the McKinney-Vento portion of the checklist for more details

Staff/Community Training Strategies—OSPI Resources

Briefly reviewed the ["We Need a Little Time..."](#) training video on family and youth experiences with homelessness in Washington state. This is a great tool to use in staff trainings. It is our job to ensure the students, families, and educators in our districts know that McKinney-Vento support exists and how to access the support when needed.

Plan to review and update websites, especially district websites to include forms and information for McKinney-Vento.

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Reviewed [McKinney-Vento Education for Homeless Children and Youth Program: School Staff Resource](#) (PDF) Another great tool for staff training or to include as a link in emails to staff.

Posters and Brochures are on the OSPI site you can order or print them out.

Action Item (ALL): Do a self-check on our county...

- ✓ Rights of McKinney-Vento students posted in **all schools**
- ✓ Rights of McKinney-Vento students posted **throughout the community**
- ✓ Update school and district **websites** to include forms and information
- ✓ **Easy to access** information for youth and families

We will check back to see what was found within the community regarding McKinney-Vento information and resources at our next meeting.

Review and Approval of May Meeting Minutes – Minutes were approved as distributed. [View/Print May 2018 Minutes.](#)

Action Item Reports

“Safe Place” Training

Anna Esquibel, NWESD Regional Transportation Coordinator retired, no information on her replacement.

Most districts have agreed to include “Safe Place” training within their own districts and at the discretion of each district. The best protocol would be for bus drivers to call dispatch if/when bus driver becomes aware of a student facing a homeless situation, and let dispatch make the connection with Safe Place on behalf of the student.

Shared Drive

See shared Google Drive Folder

A reminder to check out the Google Shared Drive. Deanna Bashour of Marysville Deanna_bashour@msvl.k12.wa.us can help with access, and Arlet Gess of Edmonds gessa@edmonds.wednet.edu is willing to share her expertise with creating forms. Please log in and check it out if you haven’t already. Find and share templates and forms and information here for easy access and idea sharing. (Please DO NOT store any confidential or student-related information on this site--only templates and information). *A Link was sent in a direct email to Snohomish County McKinney-Vento/Foster contacts. If your email is not on the list or you need access, email Deanna.*

It was suggested that Google Drive would be a good place to provide family and student resources as well as school district calendars. The issue was also brought up that some districts are shifting to a different cloud-based program and do not have google drive access. Amie Verellen-Grubbs is willing to connect with Deanna to duplicate and convert the shared drive so that more of the group can access the shared documents.

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Action Item: We will continue to review this at future meetings to familiarize the group and encourage use of the shared drive or to determine if this tool is valuable to the group.

MKV Transportation Agreement

OSPI requires districts sharing MKV transportation to have a contract/agreement for each district they share transportation with, **signed** and **on file** at the beginning of each school year. Other district agreements can be signed as added. Beth, Karen and Cindy from Mukilteo School District volunteered to create a template for Snohomish County districts.

OSPI/CPR requires a contract be in place with school district's that share transportation. Must have one on file in addition to regular transportation requests. This contract should be agreed upon and signed with school districts that you regularly work with, and also for use when working with a new school district.

Two samples were reviewed:

https://dpi.wi.gov/sites/default/files/imce/homeless/pdf/mid_inter_dist_agree.pdf
<https://dese.mo.gov/sites/default/files/qs-hmls-Transitional-Interdistrict-Transportation-Agreement-ESSA.pdf>

It was decided that due to each district having different details, we will take these examples back to each district to review and decide on a format that works best for your district.

Foster Care

Sarah Mazur, Treehouse Educational Advocate gave an overview of services. The mission of Treehouse is Giving Foster Kids a Childhood and a Future. We envision – and strive to create – a world where every child that has experienced foster care has the opportunities and support they need to pursue their dreams and launch successfully into adulthood. The goal of Treehouse is that by 2022, youth in foster care across Washington state will graduate from high school at the same rate as their peers, with support and a plan to launch successfully into adulthood.

Treehouse advocates are available for middle and high schools, the referral process is through [their website](http://treehouseforkids.org): [Treehouseforkids.org](http://treehouseforkids.org). Follow the link and create an account. The website also has great resources and information. Some of the services for foster youth include academic support, clothing, shoes, school supplies, and other items needed to feel confident and ready to learn in school. They also have a program they call “Little Wishes” which helps fund school fees (like ASB cards, lab costs, graduation needs, dance tickets, etc.), athletics, art and music programs, driver's education, summer camps, events celebrating the culture of their family of origin and a multitude of other academic and extracurricular activities. Treehouse can even provide help for foster youth during the holidays.

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Donna LaFrance announced a name change for the agency formerly known as “Children’s Administration” (CA).

The Department of Early Learning (DEL) merged with Children’s Administration (CA) to become the Washington State Department of Children, Youth, and Families (DCYF). No longer under DSHS but is in the same building here in Everett. DCYF is divided by regions across the state. Lori Alexander was introduced as our local regional contact. You should all have your [“Regional Educational Agreement”](#) turned in by now. This needs to be completed by each district to remain in compliance and in order to access your funding. First complete contractor intake form, then an REA will be sent to you. This should be updated every two years.

Remember to sign up for email and text alerts from OSPI Foster Care Education Program. Lori announced that by September 26, 2018, the foster care social workers will be able to access and upload information through CEDARS. Talk to Angelica from Everett for more details as she has been advocating strongly for this. The OSPI Foster Care Program Supervisor is Peggy Carlson. She is a good contact if you have more questions about the Foster Care Education Program.

All agree that more training around Foster guidelines is needed, this topic will remain on future agendas. OSPI has Foster Liaison Resources [HERE](#) you may also [View/Download/Print the Guide to supporting students in Foster Care.](#)

Snohomish County districts coordination of Homeless Transportation (Update)

Everett Public Schools has partnered with the Boys and Girls Club as a transportation hub for multiple grade level students, to avoid long bus rides. This was used the last few months of school and is intended to continue for 18-19 school year. This is great because students are supervised and can get breakfast (along with access to a bathroom if needed) until it is time to be transported to school. In the afternoon, the older students can go to the Boys and Girls Club and do homework and other safe activities while they wait for younger siblings to get out of school. Then, all can be consolidated onto one route for the ride home. This is a modified drop-in program for K-12 students.

Other announcements/topics of discussion:

- Robin Hood of Snohomish County announced that Snohomish County is 1 of 11 recipients in the nation that has been awarded a 2.3 million dollar grant from HUD with a focus on youth homelessness. The county will be meeting with community partners to utilize this grant to assist homeless youth. More to come as planning is initiated.
- Tina Vinnick brought up a question about food on school buses and how districts are to handle this. Many McKinney-Vento and Foster students are on lengthy commutes without a snack. Amy Perusse mentioned that Edmonds has developed a partnership in which they are able to offer snacks for their McKinney-Vento and foster students on their routes using funds and donations that are funneled through the [Foundation for Edmonds School District’s Nourishing Network](#) and

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[Washington Kids in Transition](#). Last year, they provided 32,000 small bags of food. They use Rubbermaid tubs on a special tailgate of the bus. For Edmonds this works because they have designated buses for these routes. Some districts (like Everett) contract with another provider so it makes it more difficult to approve a process for food on buses.

- Other various programs are available through Washington Kids in Transition, but they are currently only partnering with Edmonds. Amy and Cynthia have been working to expand some of the services offered for Everett students.
- Barb Baanrud shared that the Monroe School District has set up what they call “Gabe’s Fund.” This is a fund that donors can contribute to and then can be accessed to help support some of the gap areas for McKinney-Vento students.
- A handout was distributed with community happenings for back to school as well as other events available in Snohomish County.
- Some school districts have purchased tablets/i-pads and headphones for student use on long commutes.
- Be aware that we can use the informed consent for healthcare in our schools for unaccompanied youth over 12 years old, that need mental and/or physical health care to receive services (RCW 7.70.065). Your district should have a form that can be signed by the school nurse, a school counselor, or the McKinney-Vento Liaison.
- Sarah Woolverton added that districts with over 13.5% SPED and higher than average Foster or McKinney-Vento, might qualify for additional funding.
- 2018-19 meeting dates and proposed agenda items-Doodle Poll?

Please upload summer resources, summer meal schedules to the shared drive.
Meeting was adjourned at 11:50am.

FUTURE MEETINGS:

Upcoming meeting dates: All are scheduled at Everett Public Schools Community Resource Center 10:00 – 12:00 in the Board Room. Please email:

aperusse@everettsd.org *with agenda items.*

- **November 16, 2018**
- **Will determine future meeting dates at November Meeting.**